

Dear Member of the Holy Trinity Community,

After serving as our Head of School for Holy Trinity Episcopal School (HTS) for the past 14 years, I am writing to share that Mr. Mullin has advised the Board of Trustees about his decision to retire effective June 2025 at the end of the 2024-2025 school year. The Board of Trustees have accepted Mike's decision and support his desire to start the next phase of his life. We appreciate his service to the school and have been pleased with his work throughout his tenure as Head of School. He will continue to have the full support of the Board of Trustees as he finishes his distinguished career.

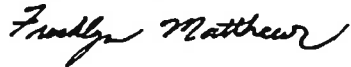
Over the past 14 years, Mike has worked tirelessly for Holy Trinity and the community at large. While his accomplishments are too voluminous to capture them all in this letter, I would be remiss if I did not acknowledge his steadfast leadership during the recent tumultuous COVID-19 pandemic when Mr. Mullin swiftly closed our school and quickly pivoted to bring our instruction online. Prior to that, Mike had the foresight to strengthen our technology program, outfitting every classroom and providing every HSP student with a laptop.

Thanks to Mike's dedication, the school is now in a stronger position than ever before. Throughout his 14 years of service, he has prioritized professional development, retention, and recruitment, ensuring that the school is well-prepared for the future. While we are saddened by his decision to retire, we are appreciative of the groundwork he has laid for our continued success. By informing us of his decision now, Mike has given us the opportunity to plan for a productive year ahead. Furthermore, he leaves HTS in the capable hands of a committed and experienced faculty, equipped with the skills and expertise needed to uphold the standard of excellence that defines our learning triangle.

Finding a successor to Mike will be a tough challenge but the Board is committed to finding a new leader who will continue to build upon the foundation Mike has created. The trustees have organized a search committee for selecting Mike's successor through a nationwide search to attract the best qualified candidate. We have hired a very competent search firm to assist us in this all-important endeavor. We are confident that Holy Trinity's reputation for excellence and welcoming community will attract a pool of outstanding candidates. The Board will apprise the community at large of the search committee's progress over the coming months and will solicit your feedback and participation as the process matures.

I know I speak for my fellow trustees when I say that I am extremely grateful for all that Mike has done for HTS during his tenure, and I am eager to work with him over the next 16 months as he continues to lead the school in his usual tireless fashion.

Respectfully Yours,

A handwritten signature in cursive script that reads "Franklyn Matthews".

Franklyn Matthews,  
Board of Trustees, Chair