



APPLICATION CHECKLIST

- Schedule a School Tour
- Attend an Open House
- Online Application - Complete and submit the online application form along with the application fee of \$75 to Holy Trinity School.
- Optional - Complete the online FACTS Financial Assistance Application (www.htrinity.org/admissions). Students entering Kindergarten – Grade 8 are eligible for financial assistance.
- Submit the following electronically when the online application is submitted. Parents may also mail or fax these forms. The Admissions office's fax number is (301)262-9609.
 - Birth Certificate
 - Small, Recent Photo
- Additional required forms prior to screening or testing

For Applicants to Discovery, Explorer or Kindergarten

- Print the ***Transcript or Progress Report and Recommendation Release Form*** and the confidential ***Teacher Recommendation Form***. Give both forms to your child's current teacher/school along with a stamped envelope addressed to the Director of Admissions at Holy Trinity School.
- Submit copies of student's Preschool progress reports

For Applicants to Grades 1

- Print the ***Transcript and Recommendation Release Form*** and the confidential ***Teacher Recommendation Form*** for students entering Grade 1. Give both forms to your child's current teacher/school along with a stamped envelope addressed to the Director of Admissions at Holy Trinity School.
- Submit copies of student's Preschool and Kindergarten progress reports

For Applicants to Grades 2-7

- Print the ***Transcript and Recommendation Release Form*** and the confidential ***Teacher Recommendation Form*** for students entering Grades 2-7. Give both forms to your child's current teacher/school along with a stamped envelope addressed to the Director of Admissions at Holy Trinity School.
- Submit copies of student's current report cards, current standardized test scores, if applicable, and student's report cards and standardized test scores from the previous two (2) years.

NOTE: ALL APPLICATION MATERIALS INCLUDING ACADEMIC RECORDS, PROGRESS REPORT/REPORT CARDS, TEACHER COMMENTS, STANDARDIZED TEST SCORES, AND HEALTH FORMS MUST BE SUBMITTED IN ORDER TO BE CONSIDERED FOR ADMISSION.